



## Resources to Support Access Arrangements for General Qualifications

- All resources are provided as electronic downloads in PDF, Word or Excel for printing
- Please visit our resources shop at [www.communicate-ed.org.uk/shop](http://www.communicate-ed.org.uk/shop)
- There you will find a video explaining each resource in more detail
- You can pay with a debit/credit card and download resources
- Email [resources@communicate-ed.org.uk](mailto:resources@communicate-ed.org.uk) if you have any questions

1	<b>Test Information:</b> Information on over 40 of the tests recommended for use in assessments for Access Arrangements. Information on each test includes: name of test; supplier/cost; description; age range; suggestions for use within Access Arrangements. PDF.	£12
2	<b>Student Record Sheet, Access Arrangements:</b> Record on one sheet everything you need to complete Form 8 for JCQ Access Arrangements. PDF.	£1
3	<b>Record of Standardised Scores:</b> It is often helpful for those reading a report if scores are represented visually on a chart, but it can be difficult to show scores accurately. This Excel document will help make the task quicker, easier and more accurate. When you type in a score a cross appears in the appropriate cell. Excel.	£5
4	<b>Guidelines for Candidates having Access Arrangements:</b> Notes explaining to candidates how each arrangement works during the examination, in Word to adapt for your centre.	£12
5	<b>Training for Readers, Scribes, Invigilators and other Adult Helpers in Examinations:</b> This pack will enable you to run training for staff (approximately 1 hour) covering Training for Readers, Scribes, Invigilators and other adult helpers in GCSE and A-level examinations. The files you will receive contain PDF slides that you can project or print, a master copy of the handouts and general instructions. PDF. (This course is also available online with Caroline Read presenting for £80. Please visit <a href="http://www.communicate-ed.org.uk/trsi">www.communicate-ed.org.uk/trsi</a> for more information).	£25
6	<b>An Overview of Access Arrangements for Centre Staff:</b> A short training session (about 20 to 30 minutes) to make centre staff (e.g. subject teachers, heads of department etc.) aware of what arrangements are available. PDF. (This course is also available online with Caroline Read presenting for £55. Please visit <a href="http://www.communicate-ed.org.uk/eaao">www.communicate-ed.org.uk/eaao</a> for more information).	£10
7	<b>Informal Assessment Resources:</b> A range of documents designed and used by colleagues working in the area of Access Arrangements and assessment. Resources include: responsibilities checklist, checklist for prioritising areas of difficulty, feedback sheet on a candidate's use of arrangements, format for evidence of normal way of working & examination strategy sheet. PDF.	£10
8	<b>Evidence for 10% extra time to use a bilingual dictionary:</b> Record on one sheet all the evidence for an application and confirm with a parental signature. PDF.	£2
9	<b>Assessment evidence for extra time: Different areas of speed of working.</b> This document shows how 172 assessment measures tie in with the JCQ 'areas' (AARA 5.2.2). PDF	£10

ALL proceeds are donated to charity: Links International [www.linksinternational.org.uk](http://www.linksinternational.org.uk)

© Please note that all our resources, including the slides provided as course notes, are copyrighted and must not be reproduced in any format, other than described in the instructions provided, without written permission.

PO Box 2652  
Maidenhead, SL6 8ZL  
T: 0845 3311 492

E: [admin@communicate-ed.org.uk](mailto:admin@communicate-ed.org.uk)  
W: [www.communicate-ed.org.uk](http://www.communicate-ed.org.uk)