communicate-ed

supporting special needs in education

Resources to Support Examination Access Arrangements

- All resources are provided as electronic downloads in PDF, Word or Excel for printing
- Please visit our resources shop at www.communicate-ed.org.uk/shop
- There you will find a video explaining each resource in more detail
- You can pay with a debit/credit card and download resources
- Email resources@communicate-ed.org.uk if you have any questions

1	**Test Information:** Information on over 60 of the tests recommended for use in assessments for access arrangements. Information on each test includes: name of test; supplier/cost; description; age range; suggestions for use within access arrangements, including JCQ extra time evidence 'area'. PDF	**£12**
2	**Student Record Sheet, Access Arrangements**: Record on one sheet everything you need to complete Form 8 for JCQ access arrangements. PDF	**£1**
3	**Record of Standardised Scores:** It is often helpful for those reading a report if scores are represented visually on a chart. This Excel document will help make the task quicker, easier and more accurate. When you type in a score a cross appears in the appropriate cell. (Including SASC level descriptors and updated report format assessment areas) Excel & PDF introduction	**£5**
4	**Guidance for Candidates having Access Arrangements in Exams:** Notes explaining to candidates how each arrangement works during the examination. In Word to adapt for your centre.	**£12**
5	**Training for Readers, Scribes, EAA Invigilators and other Facilitators in Exams:** This pack will enable you to run training for staff (approximately 1 hour) covering Training for Readers, Scribes, EAA Invigilators and other Facilitators in Exams. The files you will receive contain PDF slides that you can project or print, a master copy of the handouts and general instructions. PDF (This course is also available online with Caroline Read presenting, from £7 pp. Please visit www.communicate-ed.org.uk/trsi for more information).	**£25**
6	**An Overview of Access Arrangements for Centre Staff:** A short training session (about 20 to 30 minutes) to make centre staff (e.g. subject teachers, heads of department etc.) aware of what arrangements are available. PDF (This course is also available online with Caroline Read presenting for £25. Please visit www.communicate-ed.org.uk/eaao for more information).	**£10**
7	**Informal Assessment Resources:** A range of documents designed and used by colleagues working in the area of access arrangements and assessment. Resources include: responsibilities checklist, checklist for prioritising areas of difficulty, feedback sheet on a candidate's use of arrangements, format for evidence of normal way of working & examination strategy sheet. PDF	**£10**
8	**Tests Measuring Different Areas of Speed of Working for Extra Time:** Details tests measuring different areas of speed of working, including which area of processing they cover for recording in Form 8 Part 2. PDF	**£10**

ALL proceeds are donated to charity: Links (www.links.charity)