

communicate-ed



supporting special needs in education

Communicate-ed Training Courses 2019

Examination Access Arrangements

for General Qualifications

✓ SASC APPROVED

1 Day (£170) or 5 hours online (£120)

Richmond, N Yorkshire: Friday 25th October

Covent Garden, Central London: Thursday 7th November

Selecting, Using and Interpreting Standardised Tests

Principles for Educational Testing

✓ SASC APPROVED

Blended Learning: 1 face to face day PLUS 5 hrs online (£250),

OR 10 hours online (£220)

Exeter: Monday July 15th

Southampton: Monday 7th October

London: Monday 18th November

York: Monday 9th December

Peterborough: Tuesday 14th January 2020

Bristol: Wednesday 12th February

(Both courses also available as online video presentations at a time/place to suit you)

Book online at:

www.communicate-ed.org.uk/accessarrangements

www.communicate-ed.org.uk/standardisedtests

For more details about accessing our online courses please see:

www.communicate-ed.org.uk/onlinetraining

or email: online@communicate-ed.org.uk

Communicate-ed is an Authorised Assessment CPD provider for the SpLD Assessment Standards Committee (SASC) and the British Dyslexia Association

www.communicate-ed.org.uk

Examination Access Arrangements for General Qualifications

Richmond, N Yorkshire: Friday 25th October

Covent Garden, London: Thursday 7th November

9.30am to 3.30pm

***Early Bird Rate**
£170
(Online £120)

A course for everyone involved in Examination Access Arrangements including Specialist Teachers, SENCos, Access Arrangements Assessors, Examination Officers and Educational Psychologists working at school and FE level.

Morning

- Rationale for Access Arrangements
- Types of Access Arrangement
- Applying for arrangements online
- Roles, responsibilities and systems
- Who can carry out assessments?

Afternoon

- Compiling appropriate evidence
- Resources for screening
- Case studies and workshops
- An opportunity to examine 40+ tests

This course is approved by SASC for Assessment Practising Certificate core hours

Course tutors

Caroline Read. *Caroline is a Specialist Teacher who has practical experience in all areas of the Access Arrangements process and trains for LAs, Universities and SEN Services. Caroline's book 'Assessment Guidance for Access Arrangements' was published by GL Assessment. Her work has also been published by the TES and the RNIB, and she has worked with various publishers to develop tests. She was part of the working party which set up 'Access Arrangements Online' and has been involved with other DfE and Ofqual training and policy projects.*

Lia Castiglione. *Lia has been teaching and supporting learners of all ages for over 25 years and in varying educational settings. She is a specialist teacher who is highly experienced in all aspects of access arrangements, has held a current Assessment Practising Certificate since 2008 and regularly assesses in schools and colleges. Lia is the co-creator of a postgraduate access arrangements assessor course and is the author of the Patoss/JCQ book, 'Assessing the Need for Access Arrangements.'*

Booking information for Examination Access Arrangements & Standardised Tests:

Early Bird Rate for bookings received up to 3 weeks before the course date: EAA £170/ST £250

Standard Rate for bookings received after this date: EAA £180/ST £260

(To include lunch and course materials)

£10 discount for a second delegate from the same centre attending any of these courses, £20 discount for the second and subsequent delegates.

For an additional £10 you can complete an online assessment after your chosen course to confirm your knowledge. Please select this option when you book. If you pass you will receive a certificate to endorse your learning, confirm your knowledge to centre managers and add to your CPD file.

How to book:

- Book online (www.communicate-ed.org.uk/accessarrangements or www.communicate-ed.org.uk/standardisedtests)
- Alternatively, complete the booking form on the back of this flyer and post or fax it
- Purchase order number or payment required
- Email amy@communicate-ed.org.uk for a booking form that can be emailed or if you need any more information

Selecting, Using and Interpreting Standardised Tests

Principles for Educational Testing

Exeter: Monday July 15th

Southampton: Monday 7th October

London: Monday 18th November

York: Monday 9th December

Peterborough: Tuesday 14th January 2020

Bristol: Wednesday 12th February

**Early Bird Rate
£250
(Online £220)*

A blended learning course helping you to select, administer and interpret the results from standardised tests. The course will cover key aspects for consideration when choosing standardised tests and the correct administration and interpretation of these tests including:

- Reliability and validity
- Age appropriate testing
- Costs and accessibility of tests
- Currency
- Interpretation of results
- Interpretation of statistical data

*At the face to face day there will be an introduction to the principles of psychometric testing and the opportunity to discuss in depth the WRAT 5, DASH & DASH 17+ and CTOPP 2. **Delegates will need to complete another 5 hours training through online video presentations** covering WRIT, DRA 2 and Using Tests to Assess for Access Arrangements. Please note: this course does not offer accreditation. You will receive a certificate of attendance, but we will not be assessing your skills or knowledge. **This course alone is not sufficient to enable delegates to carry out JCQ Access Arrangements assessments.** Please email for details.*

This course is approved by SASC for Assessment Practising Certificate core hours.

*The course tutor is **Lia Castiglione**. Lia has been teaching and supporting learners of all ages for over 25 years and in varying educational settings. She is a specialist teacher who is highly experienced in all aspects of access arrangements, has held a current Assessment Practising Certificate since 2008 and regularly assesses in schools and colleges. Lia is the co-creator of a postgraduate access arrangements assessor course and is the author of the Patoss/JCQ book, 'Assessing the Need for Access Arrangements.'*

Terms and Conditions:

- A course booking cannot be confirmed in writing without payment or purchase order
- Applications received within 3 weeks of the course date will be invoiced at the Standard rate.
- Applications can only be made online or using this application form. Places cannot be reserved by email/ telephone.
- If delegates cancel within 14 days of the course date, the invoiced course fee will be payable.
- Cancellations before this date will incur a nominal administration fee of £15
- Delegates from the same institution may be substituted at any time.
- Payment will be refunded if the course is not available.

Please check on the status of your course booking if you have not received any communication from us within 3 weeks of application.

Training Courses: Examination Access Arrangements

Selecting, Using and Interpreting Standardised Tests

Please book online at www.communicate-ed.org.uk/accessarrangements, www.communicate-ed.org.uk/standardised_tests or complete this form and return to: Amy Martin, Communicate-ed, 2A Woodside Rd, Southampton, Hants, SO17 2GQ
Tel: 0845 33 11 492 Fax: 0871 918 2330 Email: amy@communicate-ed.org.uk

1. Course selection: please indicate the course(s) you wish to attend.															
Examination Access Arrangements (1 Day)															
Richmond 25th Oct				London 7th Nov											
Selecting, Using and Interpreting Standardised Tests (1 day plus 5 hours online)															
Exeter 15th July				S'hampton 7th Oct				London 18th Nov				York 9th Dec			
Peterborough 14th Jan				Bristol 12th Feb				Please send me details of online course (prices below)							
I would like to take the Certified Multiple Choice Assessment after completing the course (additional £10)															
2. Delegate details PLEASE PRINT CLEARLY															
Title:				Forenames:				Surname:							
Position (please circle): SENCo/Access Arrangements Assessor/Specialist Teacher/Educational Psychologist/Exams Officer Teaching Assistant/Other (please specify)															
Name of School/Service/College:															
School/Service/College Type and Age Range:															
Address:															
										Postcode					
Telephone:						Ext:		Fax:							
Delegate email															
Please check your email address and print clearly as we will use this to send your confirmation and course details. Thank you.															
Please tell us about any special access, hearing or dietary requirements you have.															
3. Course Fees															
Please post payment or write a purchase order number to the value shown, made payable to 'Communicate-ed' (places cannot be confirmed without this). An invoice can be provided on request.										Purchase order number					
Early Bird Rate for bookings received up to 3 weeks before course date: £170 AA/£250 ST (Online only courses £120/£220) Standard rate for bookings received after this date: £180 AA/£260 ST (Online only courses (£130/£230))															
I wish to claim £10 discount as I am the second delegate from my centre attending a Communicate-ed course on these dates.								I wish to claim £20 discount as I am a third or subsequent delegate.							
Various discounts are available for multiple delegates accessing online courses. Please email for more details.															
Please insert the email address of your Finance Office to enable us to send the invoice to the correct recipient															
Finance office email															
NB. If you are applying for this course for a colleague and are not the course delegate, please leave both tickboxes below blank. Communicate-ed will use the information you provide on this form to communicate with you about your requested courses or resources (including login details and payment), and for record-keeping. We would love to stay in touch and provide occasional information and offers for relevant training courses or resources. Please let us know if you are happy to hear from us (we send approximately one email per month and two course flyers per year): Yes, that's fine <input type="checkbox"/>															
You can change your mind at any time by clicking the unsubscribe link in the footer of any email you receive from us, or by contacting us at katie@communicate-ed.org.uk. We will treat your information with respect and will never spam you or sell your information to third parties. You can view our full Privacy Policy at www.communicate-ed.org.uk/privacypolicy															
If you would like to opt out of all future marketing communications from Communicate-ed now, please tick here <input type="checkbox"/>															
Application completed by:															